



OFFICE OF CONTROLLER OF EXAMINATION

Ref. No.: JIT/COE/24-25/22

Date: 13/02/2025

NOTIFICATION FOR EXAM FORM FILLING (For Students admitted in AY 2023-24)

B.Tech. M.Tech. and MBA students of JIT studying under Autonomous Curriculum are informed that the Form filling of (B.Tech. M.Tech. and MBA) I – Sem and II – Sem Summer-2025 (Supplementary) Exam is starting from the following mentioned dates. Students are required to fill the exam form before the last date.

Examination Fees Structure: B.Tech, M.Tech and MBA (Supplementary) Exam: Rs. 600 x Number of Backlogs (Maximum Rs.3600 only)

Name of Exam	Last date to fill Exam Form
	Without fine
B.Tech. I-Sem and II-Sem Summer-2025 (Supplementary) Exam	14/02/2025 - 20/02/2025
M.Tech. I-Sem and II-Sem Summer-2025 (Supplementary) Exam	14/02/2025 - 20/02/2025
MBA. I-Sem and II-Sem Summer-2025 (Supplementary) Exam	14/02/2025 - 20/02/2025

Procedure:

Online examination form filling procedure: N.A.

1. In case of online form filling through CyberVidya instructions shall be conveyed through Registrar.

Offline examination form filling procedure: ✓

1. The students are required to fill all the details neatly & correctly in the exam form.
2. The students need to get the exam form approved from the HOD. Once approved by the HOD, the student needs to make the payment of examination fees at the account section. (It is necessary to show the exam form to the cashier in the account section).
3. The students are required to attach the photo copies of all previous semester grade cards.
4. After payment of requisite examination fees, the students are required to submit the exam form with the counter slip of fees payment receipt to the student section.


Joint Controller of Examinations


Controller of Examinations


Principal

Copy to:

1. Dean Admin & Director, JIT
2. Principal, JIT
3. Vice-Principal, JIT
4. Dean of Academics
5. Registrar
6. All Head of Departments - for circulation among students and N.A.
7. Student's Notice Board.
8. Website and Library Section

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NAGPUR.

