



DTE Code: EN4139

Samridhi Sarwajanik Charitable Trust's  
**JHULELAL INSTITUTE OF TECHNOLOGY**

An Autonomous Institute affiliated to RTM Nagpur University

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E-Mail ID : admin@jitnagpur.edu.in Website : www.jitnagpur.edu.in

Vision: To become an eminent institution through knowledge and research.



NAAC A+ Accredited

**OFFICE OF CONTROLLER OF EXAMINATION**

Ref. No.: JIT/COE/24-25/28 .

Date: 24/03/2025

**NOTIFICATION FOR EXAM FORM FILLING**

B.Tech. M.Tech. and MBA students of JIT studying under Autonomous Curriculum are informed that the Form filling of (B.Tech. M.Tech. and MBA) IV - Sem Summer-2025 (Regular) Exam is starting from the following mentioned dates. Students are required to fill the exam form before the last date.

Examination Fees Structure: B.Tech. / M.Tech./ MBA (Regular) Exam Fees: Rs.3600/-

Name of Exam	Last date to fill Exam Form	
	Without fine	With late fine of Rs. 1000 /-
(B.Tech. M.Tech. and MBA) IV - Sem Summer-2025 (Regular) Exam	24/03/2025 - 04/04/2025	05/04/2025 - 15/04/2025

**Procedure:**

**Process of Submission of Exam form through Cybervidya App**

**Lockyour Exam form -Payment of Exam form Fees through ERP- Submit Your Exam form**

**A. Lock Exam Form**

Login in ERP-CyberVidya app by

User ID & Password

Click on "JITN" tab

Select "Exam" tab

Select "My Exam Form" tab

Exam Type -Choose -Regular

Click on **Search** - ERP Shown your Subjects

Check Your Subject & Lockyour Exam form

App shown your Exam Fees with confirmation lock Exam Form - select "YES"

Then Message shown "**Student Exam form locked successfully**"

Then Go to Home Page for Exam fees Payment

**B. Exam Form Fees Payment**

**Payment Process**

Click on "JITN" tab

Select "Finance" Tab

Select "Student Fees Details"

Select "2024-2025 II" then you will be shown your college fees(ACADEMIC) Details

Click on "OTHER" tab

Then you will be shown your Exam Fees -Regular Rs.3600/-

Click on "**PAY NOW**"

Go for payment by using UPI ID / Credit Card /Debit Card any convenient process.

(For payment we recommended UPI Payment -they Charge only Rs. 50/-UPI Charges)

After payment Go to "Transaction History" tab and download receipt of Exam fees payment. Take Print out of

Receipt

**Submission of Exam Form**



After payment goto Home Page for Submission of Exam Form

Click on "JITN" tab

Select "Exam" tab

Select "My Exam Form" tab

Exam Type -Choose -Regular

Click on Search- ERP Shown your Exam form

Click on Submit Button

### **D.Download Exam Form**

Click on "JITN" tab

Select "Exam" tab

Select "Download Exam Form" tab

Take Print out Sign by yourself & HoD and submit with Exam Fees Receipt in College Account Section.

Link for login through PC or Laptop

<https://jitn.cybervidya.net/login>

**Jt. Controller of Examinations**

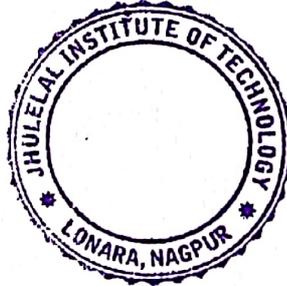
**Controller of Examinations**

**Registrar**

**Principal**

Copy to:

1. Dean Admin & Director, JIT
2. Principal, JIT
3. Vice-Principal, JIT
4. Dean of Academics
5. Registrar
6. All Head of Departments - for circulation among students and N.A.
7. Student's Notice Board.
8. Website and Library Section



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